



# Calrossy Anglican School

## Parental Code

This Code has been developed so that parents and those with carers responsibilities are aware of and meet the expectations of Calrossy Anglican School ("the School") with regard to their interaction with the School, its teachers, other parents and students. Adherence to this Code is important to promote a positive and productive partnership between the School and families in educating our children.

### Role of the School Generally

The School is responsible for establishing and administering the policies, procedures and rules which govern the day to day operations of the school. It is important that parents/carers recognise and respect this; adhere and have their children adhere to the School's requirements, and support the School's decisions.

### Discipline

The School expects students to comply with its rules and not engage in behaviour which is harmful to others or is contrary to the ethos and philosophy of the School. Parents are expected to support the School in relation to its Discipline Policy and not do anything which undermines its authority. The School will be the arbiter of what is a fair punishment and will not engage in debate about the appropriateness of the punishment.

In relation to more serious disciplinary matters which may result in suspension or expulsion, the School will inform parents of the matter which will be dealt with in accordance with the School's Discipline Policy. The School will seek to engage with parents about such matters, but the final decision about any action to be taken will be the School's.

At all times, procedural fairness in disciplinary procedures will apply.

### Interaction with Staff

The School conducts regular meetings between staff and parents at which the student's progress can be discussed. There may be other times when a parent or staff member requests a meeting to discuss particular issues that may arise during the course of a student's schooling. Calrossy welcomes discussions around student progress and wellbeing.

If a parent wishes to meet with a staff member, they should make an appointment so that a mutually convenient time can be arranged. This can be done through the School office.

Parents should never attempt to contact a staff member at their home, on a personal device, or through social media.

Parents/carers also can make an appointment to see the Principal about any particular concerns they may have relating to their son or daughter. It is best however, to contact the staff member involved first or others in the school leadership, prior to going directly to the Principal.

The School expects parents to show respect for staff at all times (and expects staff to show respect to parents), and not publicly criticise them or seek to undermine their authority. If a parent has a particular concern about a member of staff, they can raise it with the staff member concerned or their supervisor, however when doing so, they should observe the general rules of conduct set out in this Code.

The School has a duty of care towards all staff and for this reason any aggressive or abusive behavior of any staff member will not be tolerated.

## **Complaints**

If a parent has a complaint about an issue, this should be directed to the teacher responsible for the particular area of activity in the first place. Should further response be required, contact can be made with the appropriate Head of Department, Coordinator, Head of Primary, Head of Secondary, Deputy Principal or Principal.

If a parent wishes to make a complaint, the School expects this to be done so respectfully. Problems are most appropriately and effectively addressed when parents and school work in partnership.

## **Interactions Generally**

Communications, whether verbal or in writing, with other members of the school community, whether teachers, administration staff, other parents or students should:

- show respect, courtesy and consideration;
- not harass or bully another person;
- not use inappropriate or offensive language; and
- not be confrontational.

Social media must not be used to criticise or denigrate others in the school community, including but not limited to students, staff, the School Board or other parents.

## **Sport**

Parents are welcome to attend sporting events, but should exercise restraint when supporting school teams. In particular, they should not abuse, threaten or otherwise seek to intimidate an umpire or referee or direct abuse against a player of any team, the supporters of any team, or any School representatives.

The sports coaches at the School, pick teams based on their view of the most appropriate selection at the relevant time. It is not appropriate for parents to complain about the failure of their son or daughter to be picked for a particular team.

## **Separated Parents**

The School is aware that some students have parents that are separated or divorced. In these cases, parents should not attempt to involve the School in any parental dispute that may arise. The School is not able to make judgments on the merits of claims made by one parent against another and should not be asked to do so. Nor should it be asked to take any action which is designed to disadvantage one party. The School will, of course, observe any orders made by a Court in relation to a student or communications with parents.

## **Failure to Observe this Code**

If a parent fails to observe this Code they will be warned about their breach. In the event of subsequent failures, the School may:

- limit access to a teacher or teachers;
- limit access to the school premises or sporting or other school events; or
- in extreme or repeated cases, terminate the enrolment of the student.