



Cleaner (Part time position)

About the role:

We are seeking a dedicated cleaner to assist with maintaining a clean, safe and functional school environment which promotes the well-being and learning of students and provides a comfortable workspace for all internal stakeholders. This work is essential in creating a positive and conducive atmosphere for education. Must be available to work afternoons or early morning shifts.

Position Description

Position Title:	Cleaner – part time
Responsible to:	Chief Operating Officer
Reports to:	Operations Manager
Key Stakeholders:	All internal stakeholders
Overview:	The purpose of a school cleaner is to maintain a clean, safe and functional school environment that promotes the well-being and learning of students and provides a comfortable workspace for all internal stakeholders. This work is essential in creating a positive and conducive atmosphere for education.
Roles, Responsibilities & Expectations	<p>Ethos</p> <ul style="list-style-type: none"> Actively support and promote the Christian ethos of Calrossy in a manner that is inclusive and sensitive to the life experiences of students, parents and staff. At all times promote the School's Christian values in a practical and accessible way that promotes our mission to provide excellence in a Christian environment. <p>Role, Responsibilities and Expectations</p> <ul style="list-style-type: none"> Cleaning experience and be capable of carrying out the physical aspects of the position Carry out general cleaning tasks for all classrooms, staff rooms, library, health centre, office areas, amenities, and dormitories such as sweeping, mopping, vacuuming, dusting, emptying bins, cleaning windows/doors and shampooing of carpets. De-cobwebbing of verandas on all campuses. Carry out all non-term time deep cleaning duties as directed by the line manager. Carry out the safe storage and use of cleaning agents ensuring the correct mixing of chemicals as per instruction. Report and identified safety hazards such as spills, broken equipment, or tripping hazards as per the school Risk Management Policies and Procedures. Report any accident, incident or near miss within 24 hours of occurrence. Complete relevant workplace documents. Assist with laundry duties as required. Follow all reasonable instructions given by your supervisor or their delegate. Comply with lawful directions. Adhere to all aspects of relevant Child Protection and Work, Health and Safety legislation. Carry out any other duties required by the Chief Operating Officer
Work, Health & Safety:	<p>In accordance with the Workplace Health & Safety Act 2021, Employees must:</p> <ul style="list-style-type: none"> While at work take reasonable care for their own health and safety. Take reasonable care for the health and safety of others. Comply with any reasonable instruction from Calrossy. Follow defined WH&S policies and procedures of the school.

Qualifications/Skills	Qualifications/Skills <ul style="list-style-type: none"> • Hold a current Working with Children Check • Hold a current drivers Licence • Hold a current First Aide Certificate – desirable • Hold a current Chemical Handling Certificate – desirable • Hold a current White Card - desirable • Knowledge in the use of commercial cleaning equipment, materials and chemicals
Selection Criteria	<p><i>These selection criteria will form the basis to assess applicants for short-listing and determine the successful candidate:</i></p> <ul style="list-style-type: none"> • Demonstrate experience in the safe use and storage of cleaning equipment, materials, and chemicals. • Demonstrate ability to recognise and interpret Material Safety Data Sheets, equipment operating instructions, safety instructions and training guidelines. • Demonstrate knowledge in safe work practices.
Conditions of employment	<p>Award - <i>Independent Schools NSW (Support and Operational Staff) Multi Enterprise Agreement 2021</i></p> <p>Work Type Part-time</p> <p>Hours - Up to 25 hours per week</p> <p>Days - Monday - Friday</p> <p>Salary - General Operational Staff, Level 2</p> <p>Working location - Brisbane Street Campus, William Cowper Campus, Simpson House</p>
Location	<p>Calrossy Anglican School 140 Brisbane Street PO Box 1245 Tamworth NSW 2340 Ph (02) 5776 5100 admin@calrossy.nsw.edu.au</p>

All applicants are required to uphold the Christian ethos and support the Schools core values of **Integrity, Selflessness, Inclusiveness, Resilience.**