



Teacher's Aide – Learning Support

(Temporary 1 year contract)

We are seeking a qualified and experienced Teacher's Aide to work within our Learning Support team. This is a full time temporary 1 year maternity leave position during term time commencing in Term 2.

The successful applicant will have a passion for working with children and possess the capability to inspire students in their love of learning.

Position Description

Position Title:	Teacher's Aide, Learning Support
Responsible to:	Principal
Reports to:	Head of Department
Key Stakeholders:	All internal and external stakeholders
Overview:	A Teacher's Aide, Learning Support plays a crucial role in assisting teachers in the support of students who need additional academic, emotional, or physical support.
Duties & Responsibilities:	<p>Ethos</p> <ul style="list-style-type: none"> Actively support and promote the Christian ethos of Calrossy in a manner that is inclusive and sensitive to the life experiences of students, parents, and staff. At all times promote the School's Christian values in a practical and accessible way that promotes our mission to provide excellence in a Christian environment. Uphold the Schools core values of Selflessness, Inclusiveness, Resilience and Integrity. <p>Duties and Responsibilities and Expectations of a Teacher's Aide</p> <ul style="list-style-type: none"> Assist students with organisational strategies Assist students with school routines and classroom activities Assist individual or groups of students as directed by the class teacher Assist students with personal hygiene and daily living skill tasks Accompany students on school excursions or out-of-routine activities eg sporting carnivals Assist students in the playground when necessary Supervise students whilst on playground duties or mentor groups Participate in any in-house training programs, as well as other job specific training that is identified as required for this position Participate and contribute to team meetings Participate in workplace change where required Report concerns or problems to supervisor Seek to assist students in classes regardless of ability Willingness to contribute to the school's extra curricula programs Comply with lawful directions. Adhere to all aspects of relevant Child Protection and Work, Health and Safety legislation.

Qualifications/Skills	<p>Qualifications/Skills</p> <ul style="list-style-type: none"> • Certificate III or Certificate IV in Education Support and/or minimum 2 years previous experience in a similar role • Current Working with Children Check • First Aid Certificate • Ability to work unsupervised and take direction from supervisor • Provide a caring, well-managed and safe environment for students • Competence and interest in classroom practice • Strong computer literacy skills, with knowledge of school computing software • Excellent communication and interpersonal skills • Capacity to maintain positive relationships and foster teamwork • Always conduct yourself with a positive attitude and calm, approachable disposition • Perform your duties to the best of your ability and be accountable for your performance • An aptitude to enthuse students, both boys and girls • Ability to meet deadlines and to manage time effectively • Comply with lawful director
Health, Safety & Wellbeing	<p>In accordance with the Workplace Health & Safety Act 2021, Employees must:</p> <ul style="list-style-type: none"> • While at work take reasonable care for their own health and safety • Take reasonable care for the health and safety of others • Comply with any reasonable instruction from Calrossy • Follow defined WH&S policies and procedures of the school
Selection Criteria	<p><i>These selection criteria will form the basis to assess applicants for short-listing and determine the successful candidate:</i></p> <p>SC1. Provide an overview of your educational background and relevant qualifications and experience.</p> <p>SC2. Which skill of yours do you think will be most useful in this role?</p> <p>SC3. What were the primary teacher aide duties in your previous role?</p>
Conditions of employment	<p>Award: <i>Independent Schools NSW (Support and Operational Staff) Multi-Enterprise Agreement 2021</i></p> <p>Work Type: Temporary full time</p> <p>FTE: 38 hours per week</p> <p>Days: Monday - Friday (term time only)</p> <p>Salary: Level 4, School Assistants and Clerical and Administrative Staff</p> <p>Location: William Cowper Campus and Brisbane Street Campus</p> <p>Benefits:</p> <ul style="list-style-type: none"> • Staff device and tech support • Professional Development tailored to your career stage • Employee Assistance Program (EAP) • Salary Packaging • Annual Flu vaccinations free and on-site • Annual renewal of First Aide free and on-site
Location	<p>Calrossy Anglican School 140 Brisbane Street PO Box 1245 Tamworth NSW 2340 Ph (02) 5776 5100 admin@calrossy.nsw.edu.au</p>

All applicants are expected to uphold the Christian ethos and support the Schools core values of **Integrity, Selflessness, Inclusiveness, Resilience**.